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**STATEMENT ON CAREERS PROVIDER ACCESS**

***Approved by the Governing Body on 8th February 2024, to be revised in 2025.***

This statement sets out the school's arrangements for managing the access of providers to students at Queen Elizabeth's for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

**Student Entitlement**

All students in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events
- to undertake the formation of an e-portfolio to record activities undertaken to improve employability
- to understand how to make applications for the full range of academic and technical courses

**Management of provider access requests**

**Procedure**

A provider wishing to request access should contact Ms Slane, World of Work Co-ordinator,  
Telephone: 01795 533132 Email: [hs@queenelizabeths.kent.sch.uk](mailto:hs@queenelizabeths.kent.sch.uk)

**Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 7	Aspiration	Goal & Target Setting	Careers Focus in Form Time
Google Classroom Opportunities			
Year 8	Implementation of Unifrog.	KS4 Options Evening Year 8 Careers Carousel	Activity Week
Google Classroom Opportunities			

Year 9	Digital Life Skills	Work Experience Preparation Delivered through the curriculum	Activity Week  Education People - Advice and guidance (student Premium)
Google Classroom Opportunities			
Year 10	Digital Life Skills	Digital Life Skills	Work Experience
Google Classroom Opportunities			
Year 11	Post 16 Assembly on Options Sixth Form Open Evening CXK – small Group Meetings Implementation of Unifrog	Post 16 Tasters Sessions Post 16 1:1 Internal Meetings CXK available at Sixth Form Open Evening	
Google Classroom Opportunities			
Year 12	Higher Education Fair  External Speakers (PSHE) Work Experience  Employer Schools' Academy  Implementation of Unifrog	Post 18 Options Evening  UCAS information event  External Speakers (PSHE)  Work Experience	Preparation for Post 18 Applications Supported by Workshops Work Experience
Google Classroom Opportunities			
Year 13	HE and Higher/Degree Apprenticeship Applications  Work Experience  Implementation of Unifrog	Work Experience	Work Experience
Google Classroom Opportunities			

Please speak to our World of Work Co-ordinator to identify the most suitable opportunity for you.

**Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations and virtual learning opportunities. This will all be discussed and agreed in advance of the event with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The resource centre is available to all students at lunch and break times.