

# Welcome to the Sixth Form at Queen Elizabeth's Grammar School



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# Introduction

Welcome to Queen Elizabeth's Grammar School Sixth Form and congratulations on achieving the results you needed to start studying your chosen A Levels.

After what has been a demanding and challenging year for you as a Year 11 student, we hope that you will be able to take advantage of this wonderful opportunity and we look forward to helping you through this critical stage of your education.

This document will help to guide you through the first few days of the new term. On the following pages you will find a variety of useful resources, information and links including;

- First Day Timetable
- Who's who of school staff
- Admissions documents
- Extra curricular clubs
- Student top tips
- IT support
- Year 12 calendar

# Getting Prepared

Before the first day:

- New students will have completed the enrolment form on Applicaa, and all students will have completed a Google Form to accept your place.
- Please complete the [Summer Tasks](#) for each subject you are planning to study and bring evidence of completion to your first day of lessons on Wednesday 3rd September.
- Please familiarise yourself with the [Sixth Form Agreement](#) which can be found in the Sixth Form Section of the school website. Please pay particular attention to the dress code and daily requirements of the Sixth Form students.
- Check the [Required Books List](#) for your subjects.



# First Day programme - 2nd September

Time	Event	Who for?
8.45	Assembly in theatre	ALL
Approx 9.30	Form time - time with your tutors, checking timetables, sixth form agreement, form rules...	ALL
10.35	Existing QE students can go home	
10.35 - 11.00	Option requests to be made at Sixth Form Office	ALL
11.00	New student IT onboarding	NEW STUDENTS ONLY
11.30	New students can go home	

# Year 12 Calendar 2025/2026

Date/Month	Event	Description
Tuesday 2nd September	Introduction day	All students
Wednesday 3rd September	First day of term	All students
Friday 5th September	Smart Day	Smart day is every Friday.
Monday 8th September	Photo Day	The school will be taking photos for the new prospectus. You do not need to dress smart but please be sensible!
Thursday 18th September	Year 12 Information Evening	An introduction to Sixth Form for all parents.
November	Interim Assessments	First set of progress results - based on classroom tests and submitted work
January/ February	Work Experience Days	2 days off timetable for students to gain experience.

March	Interim Assessments	Second set of progress results - based on classroom tests and submitted work
March	Year 12 Parents Evening	Opportunity for parents to discuss progress with subject teachers. Held via an online portal.
April	School exams	"End of Year" examinations. Results to form part of UCAS Predicted Grades.
May	School exam results	Exam results disseminated to students.
June	Post-18 Options Evening	The Sixth Form Team will present the opportunities available to students after Sixth Form and how the school will support students.



# Clubs

- QuEST - Queen Elizabeth's Engineering, Science and Technology club - a variety of different groups that complete projects.
- MedSoc - Medicine Society. For all students looking at a career in healthcare.
- Sports - The school runs teams for Football, Athletics and Rugby but gives students the opportunity to create their own teams and have previously done so for Netball, Basketball and Cricket.
- Debate Club - run by the Social Sciences department and enters competitions.
- A variety of creative clubs - Art, Drama, Film, Music and Tech.



# Daily Timetable

Monday/Tuesday/ Wednesday/Friday		Thursday
Time	Lesson	Time
8.45	Registration	8.45
8.55	Period 1	8.55
9.45	Period 2	9.40
10.35 / 10.55	Form Time / Break	10.25 / 10.45
11.15	Period 3	11.05
12.05	Period 4	11.50
12.55	Lunch	12.35
1.50	Period 5	1.30
2.40	Period 6	2.15
3.30	End of School Day	3.00



# Who's Who at Queen Elizabeth's



**Mr Larter** - Assistant Headteacher for Key Stage 5 & Designated Safeguarding Lead, Head of Year 13



**Mr Finn-Kelcey** - Joint Head of Sixth Form and Head of Year 12



**Ms Butterly** - Key Stage 5 Learner Support and Careers Advice & Guidance Coordinator



**Mr Cowlam** - Key Stage 5 Learner Supervisor, Student Administrator and Online Safety Coordinator

# Other Useful Contacts

Mrs McIlroy - Headteacher

Mr Wakefield - Deputy Headteacher and Designated Safeguarding Lead

Mrs Percy - Special Educational Needs Coordinator

Mrs Hewitt - Examinations Officer

## School IT

New students are required to complete a Google Form to gain access to the WiFi on a personal device. You can access this form by clicking [here](#). You must complete this form using your new school email address.

For IT support queries you can email [icthelpdesk@queenelizabeths.kent.sch.uk](mailto:icthelpdesk@queenelizabeths.kent.sch.uk) or head to the IT office on B-Corridor.

# FAQ's

## Can I change subjects?

Yes. The first 2-3 weeks of term are available for you to alter your choices. All requests are subject to the option blocks, group sizes and must be agreed by the Lead Practitioner for the new subject you wish to study.

## How many study periods do you get?

Most students get about 10 study periods per week, but a bit less if you do 4 A Levels.

## How hard are A Levels?

The transition from GCSE to A Level is a significant one. The amount of notes you need to take, the number of tests and the further reading required will all go up. Use your time wisely!

## Should I take 3 or 4 A Level subjects?

Most Universities will make an offer of 3 Grades which means taking 3 A Levels, plus an Enhancement Subject is usually ideal.

## What can I wear on a non-smart day?

Students are permitted to wear casual clothing provided it does not breach any rules as set out in the [Sixth Form Agreement](#).

# Top tips

- Find a routine that suits you and try to stick to it. Make sure it has room for study, revision and breaks.
- Utilise your study periods. Your timetable has approximately 10 a week which means you have plenty of time to stay up to date with your work.
- Start thinking about your career early. There's no pressure to choose but it helps with finding opportunities and experiences.
- Be actively engaged with your teachers both in- and outside of lessons....they are here to help you!
- If you need any support, just ask.