



Application for a 16-19 Bursary

The Discretionary Bursary Fund is a fund made available by the government to support students in completing their education and is targeted at students who face the greatest financial barriers in doing so.

Students who have successfully applied for this award will receive money to contribute towards the purchases that support their education. This can include, but is not limited to, transport costs, course textbooks, educational website, magazine and journal subscriptions, educational trips, attending university open days, equipment linked to studies (including laptops), dress code items and other items at the school's discretion.

The 16-19 Bursary is awarded by the school on a discretionary basis. Students can apply for the Bursary if fulfilling the following criteria:

1. The student is over 16 and under 19.
2. The student must satisfy Education Funding Agency residency criteria – meaning you normally live in the UK.
3. The student must provide evidence of receipt of benefits or gross household income of less than £35,000.

Students who do not satisfy any of the criteria listed in this section, but who are able to demonstrate financial hardship arising from other reasons, may also apply for a discretionary bursary.

Part 1: Personal Details

Name		Year Group	12 / 13 / 14
Date of Birth		Form Group	
Address		How many people live in your home?	
		Aged 18+	
		Under 18	
Home Telephone		Student Mobile	
School Email			

Names and Addresses of Parent(s)/Carer(s)

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Part 2: Student Residency

Please select from the following which applies to you	<i>Tick</i>		<i>Tick</i>
British Citizen		Refugee	
EU / EEA Citizen		Indefinite leave to remain	
Asylum Seeker		Other – Please specify below	
How long have you been a resident in the UK or the EU/EEA?			

Part 3: Course Details

Which subjects will you be studying?	
1	
2	
3	
4	

Part 4: Vulnerable Groups

Please select from the following which applies to you (as the student). <i>If none of these apply, go to Section 5.</i>	<i>Tick</i>
I am in care	
I am a care leaver	
I am in receipt of Universal Credit	
I am in receipt of Employment and Support Allowance	
I am receiving Income Support or Universal Credit because I am financially supporting myself and have dependents who live with me.	

Part 5: Discretionary/Vulnerable Bursary

Please answer all questions and provide evidence to support your application

	Yes	No
Did you receive Free School Meals in Year 11, 12 or 13?		
Are you applying for Free School Meals in 6 th Form?		
Are you or your parent/carer(s) in receipt of one or more of the following benefits? Please tick all that apply.		
Income Support		
Job Seeker's Allowance		
Employment and Support Allowance		
Guaranteed Element of State Pension Credit		
Housing Benefit or Council Tax Benefit		
Universal Credit		
Other (Please Specify)		
Are you or you parent/carer(s) not in receipt of one of the above benefits, but are employed or self-employed with a gross household income of less than £28,000?		
Are you a parent?		
Are you a carer?		
Has your parent/carer(s) been affected by redundancy in the last 12 months?		

Part 6: Parent/Carer Evidence

Please fill in all applicable income sources and provide evidence to support your application

	Weekly £	Monthly £		Weekly £	Monthly £
Wages/Self Employment (Provide Pay Slip or P60)			Employment Support		
Income Support			Child Tax Credit		
Job Seeker's Allowance			Working Tax Credit		
Pension(s)			Disabled Tax Credit		
Carer's Allowance			Universal Credit (Provide 3 months of most recent UC award statements)		
Housing Benefit			Personal Independence Payment		
Council Tax Benefit			Other Income		

Part 7: Student Funding Requirements

Travel	From	To	Method of Travel	Cost per week £	One-Off Cost £
Educational Travel					
Additional Travel					
Purpose of Additional Travel					

Materials, Books, Equipment, Trips, Kit etc. Please list all requirements separately	Cost £

Part 8: Additional Information

Use this space to add any additional information to support your application.

Part 9: Student Bank Details

Please fill in this section carefully and ensure the information is correct. Please note the information here must relate to your own bank account and not that of a third party.

Name and Address of Bank										
Name of Account Holder										
Sort Code										
Account Number										

Part 10: Student and Parent/Carer Declaration

This declaration must be signed by the student. If the income evidence provided belongs to parent/carer(s) then we must also have a parent/guardian signature.

I/we certify that the information given is, to the best of my/our knowledge, correct. Should circumstances change, I will advise you in writing and understand that payments may cease/be repayable to school.

I/we understand that payments may be delayed or stopped if I do not maintain the required standards of attendance, punctuality, effort, behaviour and academic progress.

I/we undertake to inform the school immediately if I, the applicant, decide to leave my course.

I/we understand that, if the applicant leaves their course of study before completion, the school will cease to make further payments.

I/we understand that The Abbey School guarantees that all personal information, including bank details and household earnings, will be stored securely and will remain strictly confidential.

Student's Signature

Date: / /

Parent/Carer's Signature

Date: / /